



JOB OPENINGS FOR INTERNAL & EXTERNAL

05 August 2024

SBC Tanzania Limited is a well-established and progressing multinational company that supplies soft drinks products nationwide. We have plants in Dar es Salaam, Mwanza, Arusha, and Mbeya. Currently, our **Dar es Salaam Plant** seeks to urgently recruit qualified, experienced, and finger on skilled personnel to fill the following position:

Job Position: Driver Delivery (4)
Reporting to: Distribution Manager
Location: Dar es Salaam

Position Summary:

Driver-Delivery post has been designed to handle both company sales vehicles and stock deliveries at the point of sales (stockiest point/outlet). The key and core function of the Driver Delivery is to ensure maximum efficiency in reaching out to all the outlets that are in Delivery Plan (DP) for effective distribution and availability of company products.

Main Responsibilities:

- Ensure there is no mismatch between physical stocks loaded and delivery note cum (loadout) produced.
- Efficient and effective deliveries to all the customers as per the delivery sheet.
- Collection of money as per the deliveries.
- Bring empties as per delivery.
- Report any marketing query or complaints encountered in the market for management to work on.
- Deliver good customer care to his customers during delivery.
- Check out the vehicle before using it both mechanically and hygienically.
- Ensure all documents concerning a particular vehicle are valid.
- Report immediately on any vehicle damage for maintenance.
- Maintain and keep records of the vehicle status in a logbook e.g. Maintenance etc.

Entry Qualifications:

- Form IV/VI with a Certificate /Diploma in business administration or Sales and marketing certificate or any related field.
- Possess a "VALID" driving license class C or E.
- Sales experience of 2 years is an added experience.

Competencies/Skills:

- Good command of English, Kiswahili or both languages
- Ethics and integrity
- Team player
- Time management

Mode of Application:

Interested candidates with the required qualifications, experience, and attributes enlisted in the advert are required to submit their applications **documents in a Single PDF file** to Human Resource Department, SBC Tanzania Limited through email: sbc-recruitment@sbc.co.tz (indicate the position title in the subject line) Deadline: Seven (7) days from the date of this advertisement. Only shortlisted candidates will be contacted.

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